



23 July 2015

Dear Parent/Carer,

**Michael Salmon – Author Visit**

On **Friday 21 August**, Australian children’s author and illustrator “Michael Salmon” will be visiting Forrest Primary School as part of our Book Week celebrations.

The hour long session will feature lightning fast sketches and caricatures. Most importantly, Michael demonstrates to the students the process of creating a book. He gives practical advice and hints for the young Writer/Creator/Illustrator and discusses some of the students' work.

This is a whole school performance and we would like all students to attend. The cost for your child to be involved is \$3.50.

Michael will be selling and signing books from 3pm for those students who are interested. Book prices range from \$5 to \$20.

Date:	Friday 21 August 2015
Where:	Year 3/6 Building
Name of Coordinating Teacher:	Nicole Richardson
Details of cost:	\$3.50
Due Date for return of payment note:	Thursday 13 August 2015

*It is customary for the school to request a financial contribution towards meeting the cost of your child’s participation in this incursion. These contributions are voluntary. The school has made every effort to keep costs of this activity at a reasonable level. We have an equity fund which can be used to provide financial assistance for students where parents are unable to make the requested contribution. If however there is insufficient funding available to meet the cost of the excursion, regrettable we may not be able to proceed.*

Please complete the permission note below and return it with payment, by **Thursday 13 August 2015**.

Yours faithfully,

Nicole Richardson

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**Michael Salmon – Author Visit**

Please note that this payment note needs to be returned by **Thursday 13 August 2015**

**Please tick the appropriate box:**

I have paid \$3.50 for my child: ..... class: ..... to attend the Michael Salmon Author Visit.

Full name of parent (please print): .....

Signature of parent: ..... Date: / /

**NEW – Online Payment Facility**

**PREFERRED METHOD OF PAYMENT; QUICKWEB VIA THE SCHOOLS WEB SITE**

**Fee Code: Author**

I have paid via the Forrest Primary School website. My receipt number is: \_\_\_\_\_

I have enclosed **\$3.50 cash** or cheque to cover the cost of this performance.