



24 March 2016

Dear Parent/Carer

YEAR 6 Excursion to Parliament House

This term our Year 6 students have undertaken an integrated unit on government with Australia and the world. To complete and summarise this unit we have organised an excursion to Parliament House. Students will tour the Senate and the House of Representatives, and have a possible meeting with a Federal Member for Canberra.

Date:	Friday 29 April 2016
Departure Time:	9.45am
Return:	Approximately 2.00pm
Destination:	Parliament House
Mode of Travel:	Walking
Staff members accompanying group:	Carmel DeGraaff, Sarah Bauer and Jeremy Haddrill
Name of Coordinating Teacher:	Jeremy Haddrill
Details of cost:	Nil
Means of contact with the group:	Via Forrest Primary Front Office 6205 5644
Due Date for return of permission note:	Friday 8 April 2016

Student Welfare: Expectations and Consequences for Inappropriate Behaviour

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property, which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risks to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

Excursion Medical Information

An Excursion Medical Information and Consent Form is held at Forrest Primary School for your child. To ensure that the information on this form is accurate and current, you are requested to advise the school immediately of any changes that should be noted on the Medical Information and Consent form kept at the school and arrange to update the form.

This information will be made available to government or private medical or paramedical staff and other relevant officers in the event of an accident or emergency.

School staff have a duty of care to provide first aid assistance when required, therefore for students who are known sufferers of asthma, anaphylaxis, diabetes or epilepsy, a current Emergency Treatment Plan must be completed, signed by both parents/carers and the student's doctor and provided to school. If there is no treatment plan, we are unable to take the child on any excursion including camp.

Yours faithfully,

Jeremy Haddrill
On behalf of the Year 6 team

YEAR 6 EXCURSION TO PARLIAMENT HOUSE

Please note that all permission notes need to be returned by **8 April 2016**.

Please tick the appropriate box:

I give permission for my child: of (Class)

I do not give permission for my child: of (Class)

to attend the excursion to Parliament House on **Friday 29 April 2016**.

I have read the attached information regarding this excursion and understand the content.

Full name of parent (please print):

Signature of parent: Date: / /

Parent/s contact number for the day