



Dear Parents and Carers,

Re: Voluntary Contributions K-6

On behalf of the School Board I am writing to let you know about voluntary contributions and the Library Trust. Each year parents are invited to make a voluntary financial contribution to enable the school to provide additional resources that directly benefit your child.

Forrest Primary is a preschool to Year 6 School. At this stage, however, we are talking to parents of Kinder to Year 6 only.

The voluntary contributions form a major part of our school's budget each year, and those previously made by parents have been used to buy:

- new home readers, library books and guided reading packs
- additional teaching, arts and music resources
- IT resources such as interactive whiteboards, iPads and laptops for student use
- equipment for physical education and sports activities

The Board understands that the financial circumstances of families are variable, with some facing challenges. Therefore, we seek to keep the voluntary contributions relatively low, whilst trying to encourage income that can be used to improve the resources available to the students. In 2015 the cost of a Voluntary Contribution is \$100 per child.

Given the voluntary nature of the contribution you may also choose to pay less or indeed more than the suggested amount, as your financial situation allows.

You can choose to direct your voluntary contribution to either or both of the following areas:

- Voluntary contributions, which is a general fund that provides additional teaching and learning resources across the school community
- Library Trust funds - which are used to buy books, furniture and other resources for the library and can be claimed as a tax deductible donation.

PAYMENT OPTIONS

Our preferred method of payment is via the Forrest Primary School website, <http://www.forrestps.act.edu.au/>. Click on the "Payment" link found at the top of the page. Forrest Primary school no longer accepts credit card payments, but cash or cheque is acceptable. All cheques must be payable to Forrest Primary School. Cash payments need to be correct money please, as we do not have change in the front office.

The school board would be grateful if you could forward your contribution as soon as possible. I look forward to working with you to support Forrest Primary School throughout 2015.

Kind regards and many thanks for your support of the school.

Sally Troy
Board Chair - February 2015

Please note that this contribution is voluntary. The Education Act 2004 states that no child will be refused benefits or services if you do not choose to contribute, no child will be harassed or approached for contributions and that your individual record of contributions is confidential.
