

Forrest Primary School

9 Hobart Avenue, Forrest ACT 2603

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26 July 2019

Dear Parents/Carers

**YEAR 4 BIRRIGAI CAMP 2019**

Please find enclosed details of the camp planned for **Year 4** to **Birrigai Outdoor Education** from **Thursday 29 – Friday 30 August 2019.**

Please complete and return the items listed below by **Thursday 22 August**, in order for your child to attend.

Kylie Dorsett

Year 4 Camp Coordinator

Attachments:

Attachment 1: Excursion Information

Attachment 2: Permission Note

Attachment 3: Recommended Packing List

Attachment 4: Special Dietary Requirements (if applicable)

Attachment 5: Payment Details



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**Attachment 1**

Dear Parents/Carers 26 July 2019

# **YEAR 4 CAMP AT BIRRIGAI OUTDOOR ADVENTURE CAMP**

As part of our Term 3 programme, a two-day / one-night camp has been organised for students in Year 4 to the Birrigai Outdoor Adventure Camp. Birrigai is located at Tidbinbilla. The activities students will experience will foster team work, cooperation, problem solving and help develop a Growth Mindset. Students will be given opportunities to demonstrate characteristics of the Learner Profile in a context outside of the classroom and reinforce the school’s Positive Education focus. Students will be able to explore culturally significant sites that will help them to further understand the Unit of Inquiry looking at the rich and varied Indigenous cultures. Students will also have opportunities to explore the interrelationships between living things and examine the effects of disturbances to ecosystems which will align with the future Unit of Inquiry investigating ecosystems.

Date: **Thursday** **29 – Friday 30 August 2019**

Time: Depart from Forrest Primary School at 9:20am, Thursday 29 August

Return to Forrest Primary School at 2:50pm, Friday 30 August

Place: Birrigai, 142 Tidbinbilla Road, Tharwa ACT

Transport: Bus

Coordinating teacher: Kylie Dorsett

Staff members accompanying group: Kylie Dorsett, Candice Kingston, Mark Robson, Samantha Wood

Cost: $162.00 Overnight Option (includes transport, accommodation, food and activities)

$100.00 Day Only Option

Means of contact with the group: via front office on 6142 1470 / Birrigai on 6237 5135 (for emergency after hours only)

Permission note due date: **Thursday 22 August** **2019**

**OPTION 2: DAY CAMP ONLY**

In response to parent concerns this year, we will offer a day- only option. Under this option, students will travel to camp with their peers on the first day (Thursday 29 August), with parents collecting their child from Birrigai at **7:00pm sharp**.

Parents will drop their child off at Birrigai the next morning (Friday 30 August) at **8:50am sharp** to attend the full day’s programme and return to Forrest Primary School with their peers. **The cost for this option is $100**.

**Student Welfare: Expectations and Consequences for Inappropriate Behaviour**

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property, which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risks to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

|  |
| --- |
| **Excursion Medical Information**  An Excursion Medical Information and Consent Form is held at Forrest Primary School for your child. To ensure that the information on this form is accurate and current, you are requested to advise the school immediately of any changes that should be noted on the Medical Information and Consent form kept at the school and arrange to update the form.  This information will be made available to government or private medical or paramedical staff and other relevant officers in the event of an accident or emergency.  School staff have a duty of care to provide first aid assistance when required, therefore for students who are known sufferers of asthma, anaphylaxis, diabetes or epilepsy, a current Emergency Treatment Plan must be completed, signed by both parents/carers and the student’s doctor and provided to school. If there is no treatment plan, we are unable to take the child on any excursion including camp. |

*It is customary for the school to request a financial contribution towards the cost of your child’s participation in this excursion. These contributions are voluntary. The school has made every effort to keep the costs of this activity at a reasonable level. We have an equity fund which can be used to provide financial assistance for families who are unable to make the requested contribution. If, however, there is insufficient funding available to meet the cost of the excursion, regrettably, we may not be able to proceed.*

Yours faithfully,

Kylie Dorsett, Candice Kingston, Mark Robson and Samantha Wood

Year 4 Teachers

**Attachment 2**

**PERMISSION NOTE – please return to school by Thursday 22 August 2019**

**YEAR 4 BIRRIGAI CAMP 2019**

Please tick the appropriate box:

**I give** permission for my child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of class \_\_\_\_\_\_\_\_\_

**I do not give** permission for my child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of class \_\_\_\_\_\_\_\_\_

to attend the Year 4 Birrigai Camp from Thursday 29 – Friday 30 August 2019.

*The ACT Education Directorate is an agency of the ACT Government (the Territory). The Territory has insurance arrangements in place in order to meet certain liabilities. The Territory meets claims (including claims resulting from school activities or excursions) against it where there is a legal liability to do so. Liability is not automatic and depends on the circumstances in which the injury or illness was sustained. Parents should obtain their own advice about private insurance protection that may assist in meeting expenses if their child is injured or suffers an illness in circumstances where there is no liability on the part of the Territory.*

*If the outside provider of the service or activity has requested that you sign a waiver or disclaimer statement, the ACT Education and Training Directorate recommends that you consider carefully any risks involved before proceeding.*

I give:

1. *authorisation for the teacher in charge to make arrangements for the welfare of the student (including medical or surgical treatment) in an emergency*
2. *agreement to meet the costs associated with any emergency arrangement made by the teacher in charge - free ambulance transportation only applies in the ACT*
3. *agreement that the student will be under the authority of the school for the duration of the excursion, and that the teacher in charge is authorised to request the collection of the student or return the student home at the expense of the parent/guardian if the teacher in charge considers that circumstances warrant such action*
4. *agreement by the parent/guardian to the student travelling by seat belted bus or private car, driven by a staff member, parent, as the case may be.*

*Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.*

*Parents should be aware that staff members are not responsible for injuries or damage to property, which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risks to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.*

I have read the attached information regarding this excursion and understand the content.

Parent name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent contact number on the days: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attachment 3**

**RECOMMENDED PACKING LIST**

(FOR A 2-DAY STAY) Includes clothes worn on Day 1

***All belongings to be labelled and contained in ONE bag.***

* 3 sets of underwear
* 3 pairs of socks
* 3 shirts with sleeves (2 short sleeved, 1 long sleeved) no singlet tops
* 1 woollen or polar fleece jumper (2 in winter)
* 2 pairs of shorts (summer)
* 2 pairs of trousers/track pants
* 2 pairs of closed in shoes (runners or boots)
* Pyjamas
* Towel
* Hand Towel (there are no paper hand towels supplied in accommodation bathrooms)
* Toiletries
* 1 broad brimmed hat
* Sunscreen
* Sleeping bag or 2 sheets
* 1 pillow
* Personal medication (named and labelled with dosage to be handed to Kylie Dorsett prior to departure on Thursday morning)

**BIRRIGAI WILL PROVIDE:**

* Blankets (1 in summer / 2 in winter)
* Japara style raincoats as needed
* Water bottle for visitors to keep

**DO NOT BRING:**

* Any food including lollies, soft drink or nuts or products containing nuts.

**Birrigai will provide all the food the students will require while on camp including special dietary requirements (vegetarian, halal, gluten free, dairy free, peanut allergy, diabetic etc.)**

* iPods, iPads or other portable music players and electronics
* Cameras
* Torches
* Mobile phones

# **Attachment 4**

**Special Dietary Requirements**

N.B: “Special Dietary Requirements” refers to children with specific needs due to religious and/or medical (eg intolerance or allergy) requirements and not to children’s preferences, likes and dislikes.

Child’s Name: ............................................................................... Class: ………………

Special Dietary Requirement: ................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................

Parent/guardian signature: .............................................................. Date: .....................................

**Attachment 5**

YEAR 4 BIRRIGAI CAMP 2019

### **PAYMENT**

**OPTION 1:**

**OVERNIGHT Camp** cost is $162 which includes accommodation, food, transport and all activities.

Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class: \_\_\_\_\_\_\_\_\_\_\_\_

**OPTION 2:**

**DAY ONLY Camp** cost is $100 which includes accommodation, food, transport and all activities.

Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class: \_\_\_\_\_\_\_\_\_\_\_\_

Payment in full is required by **Thursday, 22 August 2019.**

**METHOD OF $162 OVERNIGHT PAYMENT / $100 DAY ONLY PAYMENT**

Cash or cheque

Quickweb - VIA [www.forrestps.act.edu.au](http://www.forrestps.act.edu.au)

(FEE CODE: Yr4 Camp)Receipt Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

All cheques must be made payable to Forrest Primary School.

Cash payments need to be correct money, as we do not have change in the front office.