

Forrest Primary School

9 Hobart Avenue, FORREST ACT 2603

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27 February 2018

Dear Parent/Carer

**YEAR 1 Excursion to Blundell’s Cottage**

This term year 1 will be inquiring into Where We Are In Place and Time. We will be comparing the way people lived in the past to the way we live now. In order to explore this idea, students will be given the opportunity to visit Blundell’s Cottage where they will experience what life was like in the past.

Date: **Thursday 29 March 2018**

Departure Time: **9.15am**

Return: **Approximately 12.30pm**

Destination: **Blundell’s Cottage**

Mode of Travel: **Bus**

Staff members accompanying group: **Ruqayyah Omari, Jordanna Robson and Meg Ryan**

Name of Coordinating Teacher: **Ruqayyah Omari**

Details of cost: **$7.00 (transport)**

Means of contact with the group: **Via Forrest Primary Front Office 6205 5644**

Due Date for return of permission note: **Wednesday 21 March 2018**

**Student Welfare: Expectations and Consequences for Inappropriate Behaviour**

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property, which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risks to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

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| **Excursion Medical Information**  An Excursion Medical Information and Consent Form is held at Forrest Primary School for your child. To ensure that the information on this form is accurate and current, you are requested to advise the school immediately of any changes that should be noted on the Medical Information and Consent form kept at the school and arrange to update the form.  This information will be made available to government or private medical or paramedical staff and other relevant officers in the event of an accident or emergency.  School staff have a duty of care to provide first aid assistance when required, therefore for students who are known sufferers of asthma, anaphylaxis, diabetes or epilepsy, a current Emergency Treatment Plan must be completed, signed by both parents/carers and the student’s doctor and provided to school. If there is no treatment plan, we are unable to take the child on any excursion including camp. |

*It is customary for the school to request a financial contribution towards meeting the cost of your child’s participation in this excursion. These contributions are voluntary. The school has made every effort to keep costs of this activity at a reasonable level. We have an equity fund which can be used to provide financial assistance for students where parents are unable to make the requested contribution. If however there is insufficient funding available to meet the cost of the excursion, regrettably we may not be able to proceed****.***

Yours faithfully,

**Ruqayyah Omari**

**On behalf of the Year 1 team**

**YEAR 1 Excursion to Blundell’s Cottage Permission Note**

**Please note** that all permission notes need to be returned by **Wednesday 21 March 2018**.

**Please tick the appropriate box:**

**I give** permission for my child: …………………………………………………………… of ………….. (Class)

**I do not give** permission for my child: …………………………………………………of…………… (Class)

###### to attend the excursion to Blundell’s Cottage on Thursday 29 March 2018.

I have read the attached information regarding this excursion and understand the content.

Full name of parent (please print): ……………………………………………………………………………………………..

Signature of parent: ……………………………………………………………………………………….. Date: / /

Parent/s contact number for the day …………………………..………………………………………………………………..

**YEAR 1 Excursion to Blundell’s Cottage**

**PAYMENT**

Payment in full is required by **Wednesday 21 March 2018**.

**METHOD OF $7.00 PAYMENT**

Cash or cheque

**Quickweb - VIA** [**www.Forrestps.act.edu.au**](http://www.forrestps.act.edu.au)

**(FEE CODE: Blundell )** Receipt Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The preferred method of payment is via Quickweb.**

**Cash payments need to be correct money, as we do not have change in the front office.**