Forrest Primary School

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10 February 2020

**2020 Year 6 Commemorative Polo Shirt**

Dear Parent/Guardian,

To mark your child’s final year in primary school, you will be able to purchase a **commemorative polo shirt**. This red and white polo shirt is the official uniform T-shirt for Year 6 students. This year we are offering two shirt options, you may choose one or both options. The first option will feature the school logo on the front and all the Year 6 children’s names printed on the back. The other will feature the school logo on the front only (the back will be solid red).

The closing date for all orders is **Friday, 28 February (Week 4).** We recommend that you purchase at least two Year 6 shirts as students will no longer wear their yellow shirt. We have already sized the shirts. If you would like to check the size, please visit your child’s classroom between 8.45am and 9.00am any day this week (Week 2).

**Please choose the number of shirts you would like and If you are purchasing a Polo shirt with names on the back, please write your child’s name as you would like it to appear on the line below.**

**Your child’s name will appear as: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| Details | How many shirts | Total Cost |
| Polo shirt **with names** of all students in year 6  Cost of each shirt is $32 | Quantity: |  |
| Polo shirt with **no names**  Cost of each shirt is $25 | Quantity: |  |

Regards,

Lisa Denney

Note: We would like all Year 6 students to have a shirt. If you are unable to purchase a shirt due to financial reasons, please contact Jemma O’Brien (Executive Teacher).

**YEAR 6 COMMERATIVE POLO SHIRT PAYMENT**

Cost is $32.00 per shirt with names or $25.00 per shirt with no names: Total Cost \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Payment in full is required by **Friday 28 February 2020.**

**Method of payment:**

**Cash or cheque**

**Quickweb - VIA** [**www.Forrestps.act.edu.au**](http://www.Forrestps.act.edu.au)

**(FEE CODE: Y6 SHIRT)** Receipt Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The preferred method of payment is via Quickweb.**

**All cheques must be made payable to Forrest Primary School.**

**Cash payments need to be correct money, as we do not have change in the front office.**