

Forrest Primary School

9 Hobart Avenue, Forrest ACT 2603

Phone: 02 6142 1470

Email: forrestps@ed.act.edu.au

Website: [www.forrestps.act.edu.au](http://www.forrestps.act.edu.au)



PERMISSION TO USE PHOTOGRAPHS AND VIDEOS OF STUDENTS

FOR THE PROMOTION OF PUBLIC EDUCATION

Dear Parents and Carers,

The Education Directorate seeks to use photographic (including video) images of students to promote public education. The photographs are used for Directorate and school promotional purposes including corporate publications such as the Annual Reports. This may include illustrations for printed materials as well as the Education Directorate and school websites.

Photographs of students may also be taken by the media to illustrate a newspaper or television story about public education. The Directorate at times also provides copies of photographs of students to the media for this purpose. The media is only ever invited into a school when they have sought and gained Directorate approval.

The media includes local and national television and radio stations, newspapers, and other publications.

At times the names of children may be included in school newsletters and websites and media where it relates to an article or story that acknowledges their student work and success. Students are normally only identified by their first name except where they are named as part of a media story.

If you fill in this form, your personal information and that of your child will be collected and handled by the Directorate and/or School. This information is necessary for us when we publish photographs, video recordings and newsletter items relating to your child. This may include publishing on websites. You are not required to grant permission, this is a matter entirely at your discretion, however, by granting permission you will greatly assist us to promote the educational opportunities and the achievements of our schools and their students.

Normally we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. However, you need to be aware that images and information published on the school website can be copied and used by other web users and therefore the school has no control over its subsequent use and disclosure.

The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate’s website ([www.education.act.gov.au](http://www.education.act.gov.au)) on the About Us page.

Please provide the necessary information below to advise if you do or do not give your permission.

PERMISSION TO USE PHOTOGRAPHS AND VIDEOS OF STUDENTS

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Student name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School: FORREST PRIMARY SCHOOL Class: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Photographs:**

Yes, I agree to photographs and video recordings being taken and used by the school and Directorate.

No, I do not agree.

Yes, I agree to photographs and video recordings being taken and used by the media.

No, I do not agree.

**Newsletters and websites**:

Yes, I agree that my child’s name may be No, I do not agree.

included in school newsletters and websites

and media where it relates to an article or story

that acknowledges their student work and success.

Parent / Carer name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent / Carer signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Use

Student central ID: